



**APPLICATION FORM FOR THE FILLING OF  
POSTS/POSITIONS IN THE PUBLIC SERVICE**



**WARNING to all applicants** - Any false statement, misrepresentation or concealment of material fact on this form or any document presented in support of this application may be grounds for criminal prosecution.

**Information Protected** - Personal information provided on your application form is protected, and used in accordance with the provisions of the Data Protection Act.

APPLICATION FOR THE FILLING OF POSTS/POSITIONS OF .....

.....

In the Division/Department .....

In the Ministry of .....

(fill whichever is applicable)

Government Gazette Dated ...../...../.....

Circular Number ..... Dated ...../...../.....

(For Office use only)

Application Form Number.....

**Section 'A' - PERSONAL DETAILS (To be filled in by all applicants)**

*Mr/Mrs/Ms	Surname .....	Name .....
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\*delete whichever is not applicable

Identity Card Number .....	Date of Birth ...../...../.....
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Telephone Number/s .....	e-Mail .....
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Address .....

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Locality ..... Postcode .....

**Section 'B' - PRESENT EMPLOYMENT (In case of applicants who are already in the Public Service)**

Division/Department .....

Section .....

Grade .....

**Section 'C' - ATTACHED DOCUMENTS (Mark with a '✓' where applicable)**

Curriculum Vitae;   
Qualification certificates (photocopies) as required by Call for Applications;   
Certificate of Conduct issued by the Police in the last 6 months immediately preceeding closing date;   
Service & Leave Record Form (GP 47) in case of employees within the Public Service;   
Other Documents  \* in number.

\* insert number of documents

**Section 'D' - DECLARATIONS**

I declare that I am a citizen of ..... (fill in country name);  
I declare that I am / was / never was employed in the Public Service  
(cross out where not applicable);  
I also declare that all details in this application form are correct and accurate.

Signature .....

Date ...../...../.....

**For Office use only**

Application Form Number .....

Application received by .....

Application received on ...../...../.....

Comments .....  
.....  
.....

**CdB Verification (for Office use only)**

Details checked with CdB by .....  
Date ...../...../..... Signature ..... Grade .....